

Minutes of Regular Meeting

The Board of Trustees Mabank Independent School District

A Regular Meeting of the Board of Trustees of Mabank Independent School District was held on November 17, 2025, beginning at 6:30 P.M. in the Mabank ISD Board Room at 310 E. Market Street, Mabank, TX 75147.

1. Call to Order – Declaration of Quorum @ 6:30 P.M.

Board President Todd Grimes called the board meeting to order and established a quorum. Board Members Present: Secretary Robby Teague, Trustees' Dustin Conner, and Brandon Parker. Vice President Erik Tijerina, Trustees' Bryan Miller, and John Litchfield were absent.

2. Closed Session 6:31 P.M.

A. Personnel Matters Texas Gov't Code 551.074

3. Reconvene to Open Session @ 7:32 P.M.

No action taken coming out of the closed session.

4. Opening Activities

A. Invocation – Led by Secretary Robby Teague.

B. Pledge of Allegiance to the US & Texas Flag Led by Central Elementary Superintendent Star Students Andrea Hernandez, Marinnia Gurrola, and Ellie Wainright.

Central Elementary Principal Nancy Clark help led the Superintendent Star Students Andrea Hernandez, Marinnia Gurrola, and Ellie Wainright, in the pledges.

C. Spotlight(s)

1. MISD's Maintenance Staff

Superintendent Dr. Russell Marshall introduced Maintenance Director Dustin Clark. Maintenance Director Dustin Clark stated, "I can't brag on them enough. Every day we get better as a maintenance team and department. I've never seen a group of guys who work so well together and are willing to help each other out. They work hard for our district and the taxpayer's money; save for the community. They do a fabulous job." Team members introduced: Steve Templin Director of New Construction, Mark Greenwood II Grounds Crew Supervisor, William Jones, Nicholas Brady, Mason Elmquist, Skylar Smith, Grounds Crew, George Long Events (Mr. Long has been with the district for 26 yrs.), Christopher Mason, Billy Johnson HVAC, Bradley Trull Carpenter/All-around, Jimmy Whitney Lead Electrician, Paris Nelson Painter, Ronnie Dyer Carpenter/Doors/Locks for entire district, Troy Hunt Plumber/AC/Appliances, and Kenny Waters Plumber. Superintendent

Dr. Marshall also praised the Maintenance Dept. team for all the work they do.

2. Superintendent Star Students – Central Elementary, Lakeview Elementary, Southside Elementary and Intermediate Campus.

Dr. Marshall introduced campus Principals. Each principal introduced their superintendent star students and shared the reasons why students were selected. Each student receives a trophy from Dr. Marshall and pictures taken by parents and the media.

Central Elementary Principal Nancy Clark introduced Andrea Hernandez, Marinnia Gurrola and Ellie Wainright.

Lakeview Elementary Principal Melanie McAllister introduced McKenzie Nixon, Erick Ngo, and Brooklyn Mason.

Southside Elementary Principal Jamie Tucker introduced Jolette Sanchez, Charlotte Wilkins, and Alberto Retiz.

Intermediate Campus Principal Amanda Bolton introduced Brinleigh Ramon, Bryan Mejia-Mendez, Nicole Wilde, and King Martinez.

3. Varsity Boys & Girls Cross Country Team

High School Principal Michael Rowland introduced Varsity Cross Country Coach Ashley Currington to the Board of Trustees. Coach Currington stated both boys' and girls' teams advanced to Regionals. Runners presented and introduced were Mia Rivero, June Guerrero, Karime Rodriguez, Morgan Turner, Israel Wainionpa, Daniel Banks, Carter Jistel, and Eli Slack. Runners absent – Sofia Rodriguez, Ana Gallegos, Isobel McSperitt, Keylee Bohannan, Aiden Beaudoin, Miguel Barajas, and Asher Embry.

5. Public Comment: Hearing of Citizens

There were no public comments made.

6. Consent Agenda Items

- A. **October 27, 2025 Regular School Board Meeting Minutes**
- B. **Monthly Financial Report**
- C. **Check Register Report**
- D. **Cash Position Report**
- E. **Tax Collection Report**
- F. **Monthly Donation Report**

1. Communications Director & MEF Executive Director Tonya Chapman to discuss/present Grant Donation

Director & MEF Executive Director Tonya Chapman reported the following to the Board of Trustees and closed and thanked the Board for the opportunity:

- 1. MEF has pledged up to \$20,000.00 in aid for teachers.
- 2. MEF has increased grant funding by 5K, 10K, 15K.
- 3. MEF has received 61 grants this year
- 4. Lowered employee giving campaign; despite lower cost, monthly contributions have not waived and appear to have increased.
- 5. MISD Employees remain the largest contributor.

6. Added to our “Of the Year” recognition, in addition to Teacher of the Year & Auxiliary Person of the Year.
 7. Plan to implement New Teacher Mini Grants/Shopping Spree.
 8. Got Caught Supporting – gift cards – Foundation Tuesday wearing foundation shirts.
 9. Instrumental in resurrecting Mabank Alumni Assoc. Amy Greenhaw serves as liaison between Alumni and district.
 10. Request to donate up to \$55,000.00 for innovative teaching grants.
2. **Clay Structures (Dennis Thomas) – Trail-Gator 5000 AWD Forklift for Maintenance/Transportation**
 3. **John Kendrick – 1953 Model 861 Ford Tractor for CTE**
 4. **Miller Tree Services (Bryan Miller) - \$350 for New Teacher November**

CFO Scott Hyde added and discussed the donation of a Tabletop and commercial soft serve ice cream machines and mini snow cone maker for HS CTE (valued at \$2,000.00) from Lori Thompson (Great American Package Store).

High School Principal Michael Rowland added and discussed the donation from Elder Dodge of Athens and BNR to the Gold Card Lunches (students who receive straight A’s receive a “gold card” and are taken out for lunch). Their donation feed 165 students.

G. **Budget Amendment(s) – None.**

H. **Property Tax Resale(s) –None.**

I. **Out-of-State Trip(s)**

1. **Junior High EF Trip to New York City and Washington, D.C. June 8-12, 2026**

CFO Scott Hyde presented “B-F” to the Board. A motion was made by Trustee Dustin Conner and seconded by Secretary Robby Teague to approve all consent agenda items as presented. The motion passed unanimously 4-0.

7. Discussion / Action Items

A. **Discuss/Review TASB Policy Update 126 affecting the following (LOCAL) Policies: (FIRST READING – NO ACTION NEEDED AT THIS TIME)**

BE(LOCAL): BOARD MEETINGS

BED(LOCAL): BOARD MEETINGS - PUBLIC PARTICIPATION

CJ(LOCAL): CONTRACTED SERVICES

CJA(LOCAL): CONTRACTED SERVICES - BACKGROUND CHECKS AND REQUIRED REPORTING

CLE(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - REQUIRED DISPLAYS

CQB(LOCAL): TECHNOLOGY RESOURCES - CYBERSECURITY

CQD(LOCAL): TECHNOLOGY RESOURCES - ARTIFICIAL INTELLIGENCE

CSA(LOCAL): FACILITY STANDARDS - SAFETY AND SECURITY

CV(LOCAL): FACILITIES CONSTRUCTION

DBD(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - CONFLICT OF INTEREST

DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES
 DFB(LOCAL): TERM CONTRACTS - NONRENEWAL
 DGB(LOCAL): PERSONNEL-MANAGEMENT RELATIONS - EMPLOYEE COMPLAINTS/GRIEVANCES
 DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT
 EEP(LOCAL): INSTRUCTIONAL ARRANGEMENTS - LESSON PLANS
 EFA(LOCAL): INSTRUCTIONAL RESOURCES - INSTRUCTIONAL MATERIALS
 EHBAF(LOCAL): SPECIAL EDUCATION - VIDEO/AUDIO MONITORING
 EIA(LOCAL): ACADEMIC ACHIEVEMENT - GRADING/PROGRESS REPORTS TO PARENTS
 FA(LOCAL): PARENT RIGHTS AND RESPONSIBILITIES
 FEF(LOCAL): ATTENDANCE - RELEASED TIME
 FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT
 FFB(LOCAL): STUDENT WELFARE - CRISIS INTERVENTION
 FFF(LOCAL): STUDENT WELFARE - STUDENT SAFETY
 FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT
 FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT COMPLAINTS/GRIEVANCES
 FO(LOCAL): STUDENT DISCIPLINE
 GF(LOCAL): PUBLIC COMPLAINTS
 GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES
 No action was taken.

B. Consider approval of the Official Ballot & Resolution for Henderson County Appraisal District Board of Directors

Presenter: CFO Scott Hyde.

A motion was made by Secretary Robby Teague and seconded by Trustee Dustin Conner to approve the resolution and ballot electing the following candidates Larry Massingill and Charles Tidmore for the Henderson County Appraisal District Board of Directors as presented. The motion passed unanimously 4-0.

C. Consider approval of the Kaufman County Tax Assessor Collector's submission of the calculated 2025 Tax Levy in an amount of \$26,934,744.07

Presenter: CFO Scott Hyde.

A motion was made by Trustee Dustin Conner and seconded by Trustee Brandon Parker to approve the Kaufman County Tax Assessor Collector's submission of the 2025 Tax Levy totaling \$26,934,744.07 as presented. The motion passed unanimously 4-0.

D. Review and possible action to determine whether the district's budget can support purchasing buses equipped with three-point seat belts, as required by Texas Transportation Code Section 547.701 (e)(1)

Presenter: Superintendent Dr. Russell Marshall. A motion was made by Secretary Robby Teague and seconded by Trustee Dustin Conner that the Board of Trustees has determined that the district's budget cannot support purchasing buses equipped with three-point seat belts, as required by Texas Transportation Code 547.701 (e)(1). The motion passed unanimously 4-0.

E. **Consider approval of the Memorandums of Understanding (3) between MISD and the following clinics for Mabank High School's Career & Technical Education Health Science Certified Clinical Medical Assistant (CCMA) clinicals:**

- Cedar Creek Clinic
- East Texas Community Clinic, Inc.
- Tri-County Family Medicine

Presenter: Superintendent Dr. Russell Marshall. A motion was made by Trustee Dustin Conner and seconded by Trustee Brandon Parker to approve the memorandums of understanding as presented. The motion passed unanimously 4-0.

F. **Consider approval of the Affiliation Agreement between Texas Health Presbyterian Kaufman and Mabank High School**

Presenters: Superintendent Dr. Russell Marshall and High School Principal Michael Rowland. A motion was made by Secretary Robby Teague and seconded by Trustee Dustin Conner to approve the Mabank High School's Career & Technical Education Affiliation agreement between Texas Health Presbyterian Kaufman and Mabank High School as presented. The motion passed unanimously 4-0.

G. **Consider approval of the Library Material Purchase Lists**

Presenter: Executive Director of Curriculum & Instruction Charity Groom. A motion was made by Trustee Dustin Conner and seconded by Secretary Robby Teague to approve the campus library book purchase lists as presented, authorizing campuses to proceed with ordering in accordance with district policy and state law. The motion passed unanimously 4-0.

H. **Consider Extending the Superintendent Contract from January to July 2026**

A motion was made by Secretary Robby Teague and seconded by Trustee Dustin Conner to extend the Superintendent contract from January to July 2026. The motion passed unanimously 4-0. President Grimes stated to Superintendent Dr. Russell Marshall, "Grateful that you're here."

I. **Consider Authorizing the Superintendent to have Hiring Authority from January to July 2026**

A motion was made by Trustee Dustin Conner and seconded by Secretary Robby Teague to authorize the Superintendent to have hiring authority from January to July 2026. The motion passed unanimously 4-0. President

Todd Grimes addressed Superintendent Dr. Russell Marshall, “Grateful you are here.”

8. Closing Activities

A. Construction Project Updates –

Presenter: Dylan Welch with Jackson Construction and Jason Fancher with Claycomb.

- Mabank Elementary School 3/4
- Mabank High School Career & Technical Education Center
- Mabank Junior High School Additions + Renovations

B. Questions / Announcements

- Transportation Director Randy Welch stated the transportation dept. has gone without water for 3 days but they’re making it.
- High School Principal Michael Rowland stated Brookshires donated ten cases of water for the Ag, Auto, and Academy students.

9. Adjournment

President Todd Grimes adjourned the meeting at 8:36 P.M.

Todd Grimes, Board President

Robby Teague, Board Secretary